

Application Checklist

Before starting a new Emergency Essentials application, please use the following checklist to collate the required information. There is no save and exit facility once you start an application.



Application Section	What will I need to complete this section?	I have the required information <input checked="" type="checkbox"/>
Declarations	<ul style="list-style-type: none"> Written consent from the applicant, parent or guardian – Consent form template can be accessed here 	<input type="checkbox"/>
Child and Contact	<ul style="list-style-type: none"> The applicant's full name, address and date of birth The name and contact details of the person responsible for the applicant 	<input type="checkbox"/> <input type="checkbox"/>
Access	<ul style="list-style-type: none"> Residency details of the applicant Details of means tested benefits including supporting statement and documents (if applicable) Details of why any statutory funding options are unavailable or not applicable 	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Eligibility	<ul style="list-style-type: none"> Statement regarding vulnerability and crisis situation impacting the applicant Statement regarding the unexpected circumstances/crisis that has resulted in the application 	<input type="checkbox"/> <input type="checkbox"/>
Grant Processing	<ul style="list-style-type: none"> The grant award item(s) you are requesting and the priority order if more than one item is requested. <i>(Please note we are normally only able to assist with one item per child).</i> 	<input type="checkbox"/>
Equal Opportunities	<ul style="list-style-type: none"> Optional 'equal opportunities' information regarding gender, ethnicity and disability 	<input type="checkbox"/>