



CARE CAMPUS NORTH WEST LONDON NETWORK (STEERING GROUP) TERMS OF REFERENCE

About CARE CAMPUS

The Caregiving and Ageing Reimagined for Europe (CARE) initiative, which is part of the of the European Institute of Innovation and Technology (EIT) – Health Educational CAMPUS, is a first step on the path to a long-term solution to the increase of need in the elderly population all over Europe.

CARE CAMPUS in the UK is an initiative led by Imperial College London looking at improving education and information for established, paid and unpaid, carers as well as for patients and potential new carers.

Aims

Imperial is developing an e-learning package that would be free to unpaid carers, but certificated (and chargeable) to paid carers aiming to improve care for elderly people, particularly those with dementia.

The purpose of the Steering group is to bring together Patients, Carers, Third sector organisations as well as researchers and the technology industry to advise and steer the future direction and creation of that e-learning package.

CARE CAMPUS North West London Network's **main objectives** are to:

- Develop the specifications of the e-learning package
- Support the Co-design of the e-learning package
- Test the eLearning package, validate it and feedback on its use
- Support project research, delivery and actions wherever possible.
- Share intelligence on Patients and Carers issues.

Membership

- Membership is open to patients, carers, health service providers, NHS and WLCCG staff, voluntary sector organisations providing Information, advice and guidance services to carers and elderly people, the technology and ICT industry and researchers. It is helpful to have a range of representatives from all sections of the community at meetings.
- The network may invite other relevant participants to its meetings as and when appropriate.
- The network shall have a chair from either Imperial college or KCSC.

Meetings

- Meetings will be held quarterly in venues accessible to members with an aim to be hosted in different locations every other meeting. Some information and exchanges will also be done online.

Purpose and approach

- The approach and set up of meetings will vary to allow flexibility, open discussion, and encourage participation and fresh thinking.



- The network will act as a steering/advisory group to the overall strategic design of the CARE CAMPUS project, and serve to monitor the project plans, delivery and outcomes.
- Members of the network may be expected to participate in, and offer support wherever possible, to ensure the effective delivery and implementation of the project and its phases.
- In addition to feeding into the strategic development of the CARE CAMPUS project, the network will be invited to share policy/grassroots community issues on patients and carers rights and issues. This will ensure that community groups concerns and other relevant issues about the sector are raised, explored and tactics developed to action.

Review and support

- The network will be serviced by KCSC who will maintain a database of members and be responsible for minute-taking. KCSC will circulate minutes and agendas to forum members and other relevant parties as agreed by the forum.
- The network will regularly review its role and its membership and will agree priorities for future meetings in consultation with network members.
- The network will proactively seek to ensure diversity within its membership and to ensure its makeup is reflective of all communities providing advice within the borough.
- Items for the agendas should be submitted via the Chair of CARE CAMPUS.

Accountability

- Individual members will be responsible for reporting back on activities undertaken as per agreed in meetings by the network, and follow up actions proposed in future.

Find more information about [Rising Need for Elder Care in Europe Necessitates New Paradigm for Elder Caregiving Training: A Landscape Analysis.](#)