

KCSC Voluntary Organisations Forum's: Terms of Reference

Children, Young People and Families

Terms of Reference

The Children, Young People and Families Voluntary Organisations Forum (CYPF VOF) brings together service providers in Kensington and Chelsea. The aim of the forum is to:

- Ensure the voluntary and community sector in Kensington and Chelsea are informed and engaged in matters relevant to provision of services for children, young people and families in the borough.
- Ensure that the voice of the voluntary and community organisations are heard and able to influence decision making
- Ensure that local services are strengthened and the sector is central to the delivery of services for local residents

Functions of the Forum

- Meetings will seek to include discussions, presentations or training on subject areas prioritised by forum members.
- The forum may invite other relevant people to participate in meetings as and when appropriate.
- The forum shall in all of its activities aim to represent and promote the voluntary sector as a whole to decision makers in attendance rather than promote or encourage views of individual organisations and their services.
- *The ToR will be reviewed every two years, at the first meeting of the year.*

Frequency of meetings

2 meetings per year

Membership

All voluntary and community organisations working in Kensington and Chelsea with relevant interests are invited to attend.

Chair

The meeting is chaired by the CEO of KCSC.

Administration

KCSC is responsible for all arrangements including sending invitations and reminders, booking venues and organising refreshments.