

*Company Number 4146375*

# Kensington and Chelsea Social Council

Reports and Accounts  
For the Year Ended  
31<sup>st</sup> March 2012

# **KENSINGTON AND CHELSEA SOCIAL COUNCIL**

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# Legal and Administrative information

## Trustees

### Directors and Trustees

Michael Bach  
Jonnie Beverley  
Amelia Mustapha  
Jamie Renton  
Ingrid Jacobson-Pinter  
Lorraine Gilbert  
Mounir Saidoune  
Jane Lanyero  
Fiona Ford  
Jennifer Ware  
Marie Tameze  
David Hannam                      Resigned November 2011  
Raj Jogia                              Resigned November 2011  
Tom Fitch                              Resigned November 2011  
Roohy Shahin                      Appointed November 2011  
Mark Anfilogoff                      Appointed January 2012  
Reegan Hook                      Appointed January 2012  
Ann Mannix                      Appointed January 2012

Company Number    4146375  
Charity Number      108 7457  
Registered Office    London Lighthouse, 111-117 Lancaster Road, London W11 1QT

Independent Auditors Noel & Co  
4 Parliament Close  
Prestwood  
Great Missenden  
Buckinghamshire  
HP16 9DT

Bankers                      CAF Bank Ltd  
PO Box 289  
West Mailing  
Kent ME19 4TA

HSBC plc  
92 High Street  
Kensington  
London  
W8 4SH

Solicitors                      Russell Cooke  
2 Putney Hill  
London  
SW15 6AB

# **KENSINGTON AND CHELSEA SOCIAL COUNCIL**

## **DIRECTORS' / TRUSTEES' REPORT**

The Trustees present their report and the financial statements for the year ended 31 March 2012.

### **Legal Status**

Kensington and Chelsea Social Council is a registered charity and a company limited by guarantee.

### **Organisation of the Charity**

Kensington and Chelsea Social Council is governed by a Board of Trustees. The responsibility for planning, service delivery and reporting is delegated to the Chief Executive and the staff team. The Chief Executive reports to the Board of Trustees.

Kensington and Chelsea Social Council is the Royal Borough of Kensington and Chelsea's Council for Voluntary Service (CVS). It supports voluntary and community organisations, through the provision of training, advice and information. It also facilitates voluntary and community participation in relevant forums, including the Community Empowerment Network, presenting the views of the sector to the Local Strategic Partnership and to statutory providers of services in the Borough.

### **Structure, Governance and Management**

Kensington and Chelsea Social Council (KCSC) is a membership organisation. Full membership is open to all voluntary and community organisations working in the Borough and individual residents of Kensington and Chelsea. Statutory, private, and large grant-giving organisations operating in Kensington and Chelsea can be affiliate members with no voting rights.

Decision making on strategies, plans, budgets, staffing etc. is delegated to the Board of Trustees. The trustees receive regular reports and recommendations from the Chief Executive regarding the recruitment, supervision and appraisal of staff. The performance of the Chief Executive is appraised annually by trustees.

Trustees are elected annually at annual general meetings. At their first meeting they elect office bearers and subcommittee members. In situations where vacancies occur, Trustees can co-opt individuals who serve till the next AGM when they stand down together with elected members. A Trustee induction and training policy has been in place since the 2006 AGM.

As the local CVS, KCSC is a member of the National Association for Voluntary and Community Action (NAVCA). Membership of NAVCA requires KCSC to comply with criteria which include having a statement of values and performing the five functions of a CVS.

Being the local CVS also means that KCSC is expected to take lead roles in representing voluntary and community organisations and in implementing and understanding policy changes.

### **Risk Management**

The charity maintains a risk register. Trustees have considered the risks faced by KCSC and are developing systems for managing them. Risks and the associated management systems are reviewed annually.

## Objectives and Activities

The objectives of KCSC are;

“to promote any charitable purpose for the benefit of the community in Greater London with particular reference to the Royal Borough of Kensington & Chelsea by the advancement of education, the protection of health, the protection of the environment and the relief of poverty, sickness and distress”.

KCSC seeks to meet these objects by targeting frontline voluntary and community organisations through a programme of capacity building/support, information, developing new services, networking and representation.

In 2011/12 the trustees’ overall aim was to ‘develop a strong local sector voice to influence decision makers and encourage sector campaigning and lobbying to improve the quality of life of residents of Kensington and Chelsea’ Some of the specific aims set by trustees and the activities undertaken to achieve them are summarised in the table below:

<b><i>Specific aims</i></b>	<b><i>What we are doing</i></b>
<p><b>Supporting organisations</b></p> <p>Support frontline VCS organisations to ensure they are better prepared to take advantage of existing and future opportunities</p>	<p>Supporting good governance through our Get on Board project – including in-house support, seminars and trustee recruitment drives</p> <p>Helping organisations to become ready for tendering and to form partnerships to bid for contracts, developing proof of the ability to deliver. KCSC has set up a sister organisation KCCE-CIC to manage larger contracts.</p> <p>Strengthening the confidence, knowledge and skill base in the local VCS, by offering a range of standard and customized support.</p> <p>Working with community centres to develop closer joint working and working with funders to advocate for joint projects in areas of high need.</p>
<p><b>Joining up services</b></p> <p>Develop closer joint working with other infrastructure agencies in the Borough and in neighbouring boroughs to ensure a more seamless service for VCS organisations</p>	<p>Exploring and starting to implement ways to work more closely together such as sharing some functions.</p> <p>Continuing to develop our joint (Volunteer Centre Kensington and Chelsea and KCSC) approach to providing governance support</p> <p>Working with CVSs in Hammersmith and Fulham and Westminster to develop a joint approach to funding advice</p> <p>Applying for and receiving funding from the cabinet office to further this aim.</p> <p>Appointing 2 members of staff to progress the tender vehicle</p> <p>Working with Migrant Refugee Community Forum to ensure small groups received particular support.</p>

<p><b>Campaigning and lobbying</b></p> <p>Stimulate local action, supporting organisations and residents to come together to lobby and campaign on matters which promote equality and fairness</p>	<p>Being a strategic voice and supporting member organisations to be active campaigners within the planning process</p> <p>Working with organisations to highlight child poverty in the Borough and the impact of benefit changes.</p> <p>Lobbying on agreed actions</p> <p>Working with supporters to continue to develop a strong local voice for community needs</p>
<p><b>Representation and voice</b></p> <p>Strengthen representation to ensure that the needs of the diverse local community are fed into decision making processes and that the VCS develops a stronger voice</p>	<p>Supporting elected representatives on strategic boards and advisory groups</p> <p>Encouraging new representatives to come forward and providing them with the support they need</p> <p>Facilitating feedback mechanisms between representatives and the VCS</p> <p>Holding an annual cross sector summit</p> <p>Providing strong leadership and acting as a voice for the sector</p>
<p><b>Health and wellbeing</b></p> <p>Facilitate and develop opportunities for the sector to contribute to local plans to improve health and wellbeing and reduce health inequalities</p>	<p>Keeping the sector informed of changes in the health environment, such as the establishment of GP commissioning consortia</p> <p>Maintaining strong collaborative links with local health partners and networks, including those in neighbouring boroughs</p> <p>Developing the sector's capacity to access commissioning opportunities in the health and wellbeing field and to influence commissioning processes</p>
<p><b>Policy in action</b></p> <p>Work with the sector to address challenges and opportunities arising from national, regional and local policy</p>	<p>Keeping organisations informed of relevant policy developments through the web and e bulletins</p> <p>Stimulating the sector to debate policy issues and identify actions at regular forums and seminars</p> <p>Conducting desk research to highlight important facts and figures on continuing areas of concern such as inequalities in health and poverty</p>

## Public Benefit

In planning and reviewing the above activities the trustees have given careful consideration to the Charity Commission guideline on public benefit.

Kensington and Chelsea Social Council core services work to empower and support the voluntary and community groups to improve the quality of life in Kensington and Chelsea so that all citizens from the

borough's vibrant and diverse communities can access services, influence decision making and feel that they belong to an inclusive society.

Our main role is to build the capacity of voluntary organisations, co-ordinate and represent the voluntary sector, assess needs, provide training, offer useful information and resources and inspire and develop community initiatives for all voluntary and community groups in the Royal Borough of Kensington and Chelsea. All of our services are free to the groups.

### **Related Parties**

One of the organisations (SMART) run by a trustee of KCSC was in receipt of a grant from KCSC during this year.

During the year Kensington and Chelsea Community Enterprises C.I.C. was incorporated by Kensington and Chelsea Social Council. This is a community interest company which is controlled by the charity. The directors of the company are Mary Gardiner (CEO of KCSC), Amelia Mustapha and Michael Bach, both trustees of KCSC.

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## **PLAN FOR THE FUTURE PERIOD**

### **Action Plan Summary 2012-13**

This offers a brief overview of the activities, targets, and outcomes planned for the next year. The plan has been split into 4 parts.

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### **Supporting Frontline Organisations**

Support frontline organisations to ensure they are better prepared to meet the demands of a challenging economic environment. Inspire and support organisations to take advantage of existing and future opportunities that will strengthen the delivery of local services.

#### **We will do this by:**

1. Supporting good governance
2. Helping organisations understand outcomes and become outcome focused.
3. Building local partnerships and helping support them to bid for contracts.
4. Helping organisations understand how to generate income and support the growth of social enterprise.
5. Providing specialist support to small organisations to help them maintain services.
6. Strengthening local leadership, development work and leadership across neighbouring boroughs to inspire vision and cross borough working.
7. Inspiring civic engagement and action by working with community centres and other local organisations.

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### **Health and Well-Being**

Facilitating and developing opportunities for local VCOs to contribute to local plans to improve health and reduce health inequalities, thereby improving well-being and life chances for the residents of Kensington and Chelsea.

**We will do this by:**

1. Developing organisations' capacity to access commissioning opportunities and support project delivery and reporting compliance.
  2. Developing the local sector's capacity to form partnerships and tender for public sector service-delivery contracts.
  3. Keeping the sector informed of environmental changes, such as the establishment of GP commissioning consortia and ensure that the local sector is involved in and able to influence commissioning.
  4. Maintaining strong collaborative links with local health partners and networks such as NHSK&C, NHS delivery organisations, GPs, Local Involvement Network, BME Health Forum and those in neighbouring boroughs, sharing resources where appropriate.
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## **Campaigning and Lobbying**

The Social Council will stimulate local action, supporting the sector to come together to lobby and campaign on matters which promote equality and fairness.

**We will do this by:**

1. Being a part of the London Citizens movement and helping other local voluntary and community organisations to join.
  2. Being a strategic voice and supporting the sector to be active campaigners within the planning process.
  3. Working with local organisations to highlight child poverty in the borough and to lobby on actions identified and agreed.
  4. Working in partnership to raise awareness of climate change.
  5. Working with the sector to identify further areas of action.
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## **Representation and Voice**

The Social Council will strengthen local representation particularly amongst BME and other equalities groups. We will ensure that the sector is able to communicate the needs of the local community and the local sector within decision making processes. We will advocate on behalf of the sector and ensure that information is fed back in a clear and understandable way.

**We will do this by:**

1. Providing training and support to new representatives.
2. Holding elections and supporting local representatives on the KCP and the BVOAG and other strategic boards/advisory groups.
3. Holding voluntary sector assemblies.
4. Running task and finish groups to deliver on identified actions.

## 5. Providing strong leadership within KCSC that can be a voice for the sector

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### **Trustees**

The trustees who have served since 1 April 2011 were:

Michael Bach  
Jonnie Beverley  
Tom Fitch ∞  
Jennifer Ware  
Lorraine Gilbert  
Jamie Renton  
Raj Jogia ∞  
Ingrid Jacobson-Pinter  
Amelia Mustapha  
Mounir Saidoune  
David Hannam ∞  
Jane Lanyero  
Marie Tameze  
Fiona Ford  
Roohy Shahin \*

\*Appointed November 2011

∞Resigned November 2011

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### **Financial Review**

The Statement of Financial Activities shows incoming resources of £440,180 and outgoing £476,340

There was a net outflow of funds of £36,160. At the end of the year Restricted Funds were £42,712, Designated Funds relating to contingent liabilities on a lease of a previous office were £108,450 and Unrestricted Funds were £81,275. The lease relating to the Designated Funds ended in July 2012 and thus the contingent liability should cease at that date.

Our largest funders are the Royal Borough of Kensington and Chelsea, NHS Kensington and Chelsea and the Big Lottery Fund representing 80% of income. Funding is provided through a mix of grants, service level agreements and contracts.

We thank all our funders for making our work possible.

Trustees are confident that they can maintain a solvent organisation for the foreseeable future.

### **Investments**

The Trustees considered its investments and decided to retain current investments. Total investments are £22,177 held in unit trusts administered by Schroders.

### **Reserves and Reserves Policy**

The charity has a reserves policy. It is our intention to build up reserves to 3 months' running costs; this will provide cash flow, help us to manage fluctuations in funding and, if necessary, meet contingent liabilities. The current levels of reserves are in line with the policy.

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### **Trustees' Responsibilities**

Company law requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the surplus or deficit of the charity for that period. In preparing those financial statements, the Trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departure disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue its operations.

The Trustees are responsible for keeping proper accounting record, which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the financial statements comply with the Companies Act 1985. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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### **Disclosure of Information to Auditors**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken all the steps that they ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the auditors are aware of that information.

### **Auditors**

The auditors, Noel and Co, have expressed their willingness to accept reappointment in accordance with section 385 of the Companies Act 1985. A resolution to reappoint them will be proposed at the forthcoming Annual General Meeting.

### **Small Company Exemptions**

This report is prepared in accordance with the special provisions of Part VII of the Companies Act 1985 relating to small companies.

The report was approved by the Trustees on ..... 2012

On behalf of the Board

.....  
**Trustee**

**KENSINGTON AND CHELSEA SOCIAL COUNCIL**

# **Independent Auditor's Report to the Members of Kensington And Chelsea Social Council for the year ended 31<sup>st</sup> March 2012**

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We have audited the financial statements of Kensington & Chelsea Social Council for the year ended 31<sup>st</sup> March 2012 which comprise the Statement of Financial Activities, the Balance Sheet, and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Generally Accepted Accounting Practice.

This report is made solely to the charity's trustees, as a body, in accordance with Section 43 of the Charities Act 1993 and regulations made under section 44 of that Act. Our audit work has been undertaken so that we might state to the charity's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and its trustees as a body, for our audit work, for this report, or for the opinions we have formed.

## **Respective responsibilities of trustees and auditors**

As explained more fully in the Trustees' Responsibilities Statement set out on page 4, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

The trustees have elected for the financial statements to be audited in accordance with the Charities Act 1993 rather than the Companies Act 2006. Accordingly we have been appointed as auditor under section 43 of the Charities Act 1993 and report in accordance with regulations made under section 44 of that Act.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply with the Auditing Practices Board's [APB's] Ethical Standards for Auditors.

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatement, whether caused by fraud or error. This includes an assessment of: whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed; the reasonableness of significant accounting estimates made by the trustees; and the overall presentation of the financial statements. In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

## **Opinion on financial statements**

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31<sup>st</sup> March 2012, and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice applicable to smaller entities; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

## **KENSINGTON AND CHELSEA SOCIAL COUNCIL**

Independent Auditor's Report to the Members of Kensington And Chelsea Social Council for the year

**Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Charities Act 1993 requires us to report to you if, in our opinion:

- the information given in the Trustees' Annual Report is inconsistent in any material respect with the financial statements; or
- the charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**Noel & Co - Statutory Auditor**

Chartered Accountants  
Registered Auditors  
4 Parliament Close  
Prestwood  
Great Missenden  
Buckinghamshire  
HP16 9DT

..... 2012

Noel & Co is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**KENSINGTON AND CHELSEA SOCIAL COUNCIL**

# STATEMENT OF FINANCIAL ACTIVITIES

(including a summarised Income and Expenditure account)

For the Year Ended 31<sup>st</sup> March 2012

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2012 £	Total 2011 £
<b>Incoming Resources</b>					
<i>Incoming Resources from Generated Funds</i>	2				
Voluntary Income		923	-	923	1,198
Activities to Generate Funds		12,947	-	12,947	29,351
<i>Incoming Resources from Charitable Activities</i>					
Grants and Contracts	3	209,940	216,370	426,310	661,426
<b>Total Incoming Resources</b>		<u>223,810</u>	<u>216,370</u>	<u>440,180</u>	<u>691,975</u>
<b>Charitable Expenditure</b>					
Charitable Activities		203,077	232,289	435,366	681,415
Governance Costs		40,974	-	40,974	34,455
<b>Total Charitable Expenditure</b>		<u>244,051</u>	<u>232,289</u>	<u>476,340</u>	<u>715,870</u>
<b>Total Resources Expended</b>	4	<u>244,051</u>	<u>232,289</u>	<u>476,340</u>	<u>715,870</u>
<b>Net Outgoing Resources for the year before Transfers</b>	5	(20,241)	(15,919)	(36,160)	(23,895)
Transfers between Funds		(140)	140	-	-
<b>Net Incoming / (Outgoing) Resources</b>		<u>(20,381)</u>	<u>(15,779)</u>	<u>(36,160)</u>	<u>(23,895)</u>
<b>Other Recognised Gains and Losses</b>					
Gain / (Loss) on Investment Assets		-	-	-	(172)
<b>Net Movement in Funds</b>	12	<u>(20,381)</u>	<u>(15,779)</u>	<u>(36,160)</u>	<u>(24,067)</u>
<b>Balances at 1<sup>st</sup> April 2011</b>		210,106	58,491	268,597	292,664
<b>Balances at 31<sup>st</sup> March 2012</b>	12	<u>189,725</u>	<u>42,712</u>	<u>232,437</u>	<u>268,597</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. Movements in funds are disclosed in Note 12 to the financial statements.

**KENSINGTON AND CHELSEA SOCIAL COUNCIL**

# BALANCE SHEET

As at 31<sup>st</sup> March 2012

	Notes	2012		2011
		£	£	£
<b>Fixed Assets</b>				
Tangible Fixed Assets	8		90	440
Investments	9		<u>22,177</u>	<u>22,177</u>
			22,267	22,617
Debtors	10	40,341		32,304
Cash at Bank		<u>208,187</u>		<u>254,466</u>
		248,526		286,770
<b>Creditors (amounts falling due within one year)</b>	11	<u>(38,356)</u>		<u>(40,790)</u>
<b>Net Current Assets / (Liabilities)</b>			210,170	245,980
<b>Total Net Assets</b>			<u>232,437</u>	<u>268,597</u>
<b>Funds</b>				
Restricted Funds			42,712	58,491
Unrestricted Funds				
Designated Funds			108,450	108,450
General Funds			81,275	101,656
<b>Total Funds</b>	12		<u>232,437</u>	<u>268,597</u>

These accounts have been prepared in accordance with the special provisions relating to small companies within part 15 of the Companies Act 2006. The directors are satisfied that the company was entitled to exemption from audit under section 477 of the Companies Act 2006 and that members have not required an audit in accordance with section 476. However an audit is required in accordance with section 43 of the Charities Act 1993.

The directors acknowledge their responsibilities for:

1. ensuring that the company keeps accounting records which comply with section 386; and
2. preparing accounts which give a true and fair view of the state of affairs of the charitable company as at the end of the financial year and of its profit and loss for the financial year in accordance with the requirements of section 396 and which otherwise comply with the requirements of the Companies Act 2006 relating to accounts, so far as applicable to the charitable company.

The Financial Statements were approved by the board of Kensington & Chelsea Social Council on 2012 and signed on its behalf by:

\_\_\_\_\_  
Michael Bach

\_\_\_\_\_  
(Treasurer)

Company No. 4146375 The annexed Notes form part of these Financial Statements.

**KENSINGTON AND CHELSEA SOCIAL COUNCIL**

# NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31<sup>st</sup> March 2012

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## 1 Accounting Policies

### Accounting Convention

- 1.2 The financial statements have been prepared under the historical cost convention and in accordance with applicable accounting standards. They follow the recommendations in the Statement of Recommended Practice, Accounting and Reporting by Charities (issued in March 2005) and the Companies Act 2006.
- 1.2 Voluntary income is received by way of donations and gifts and is included in full in the statement of financial activities when received, or receivable whichever is earlier.
- 1.3 Grants, including the grants relating to the purchase of fixed assets, are credited to the statement of financial activities when received or receivable which ever is earlier, unless they relate to a specific future period, in which case they are deferred.
- 1.4 Income under contracts to deliver services is recognised in the financial statement as the entitlement to income is earned through performance of the contract.
- 1.5 Restricted funds are to be used for specific purposes as laid down by the donor. Expenditure which meets these criteria is charged to the fund, together with a fair allocation of management and administrative costs.
- 1.6 Unrestricted funds are donations and other incoming resources received or generated for the charitable purposes.
- 1.7 Governance costs of the charity relate to the costs of running the charitable company such as the costs of meetings, audit and statutory compliance.
- 1.8 Resources expended are recognised in the period in which they are incurred. Resources expended include attributable VAT which cannot be recovered.
- 1.9 Resources expended are allocated to the particular activity where the cost relates directly to that activity. However, the cost of overall direction and administration of each activity, comprising the salary and overhead costs of the central function, is apportioned on an estimated basis according to staff time attributable to each activity.
- 1.10 Depreciation is provided at rates calculated to write off the cost of each asset over its expected useful life over a straight line basis. The depreciation rates in use are as follows:
- Office furniture and equipment: 20% per annum
- Items of equipment are capitalised where the purchase price exceeds £500. Depreciation costs are allocated to activities on the basis of the use of the related assets in those activities.
- 1.11 All leases of equipment are operating leases, and rental costs are recognised on a straight line basis over the lease term. No assets are held under hire purchase agreements.
- 1.12 Investments are valued at market value.
- 1.13 The charitable company agrees to contribute to personal pension schemes operated by some members of staff. The pension cost charge represents contributions payable by the charitable company to the individual schemes. The charitable company has no liability under the schemes other than for the payment of those contributions. The charitable company also offers employees a Stakeholder Pension Scheme to which they can make contributions.

# KENSINGTON AND CHELSEA SOCIAL COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS For the Year Ended 31<sup>st</sup> March 2012 (...continued)

2	<b>Voluntary Income</b>	<b>2012</b> £	<b>2011</b> £
	Investment Income	923	1,198
	Other Grants and Donations	12,067	29,116
	Training Fees	880	235
		13,870	30,549
3	<b>Incoming Resources from Charitable Activities</b>	<b>2012</b> £	<b>2011</b> £
	<i>Restricted Funds - Directly-managed Projects</i>		
	Big Lottery Fund	104,925	109,591
	Change Up	-	19,000
	Kensington & Chelsea NHS Primary Care Trust	11,070	213,235
	KCP (RBKC) Forum	45,000	42,000
	Future Jobs Fund	-	19,158
	KCETO	-	11,334
	City Bridge Trust	49,875	-
	Royal Borough of Kensington & Chelsea	5,000	-
		215,870	414,318
	<i>Restricted Funds - Client Projects</i>		
	1958 Remembered	500	6,000
		500	6,000
	<i>Total Restricted Funds</i>	216,370	420,318
	<i>Unrestricted Funds</i>		
	Royal Borough of Kensington & Chelsea	100,000	155,000
	Kensington & Chelsea NHS Primary Care Trust	75,030	72,406
	Other Funders	34,910	13,702
		209,940	241,108
	<b>Total Grants and Contracts</b>	426,310	661,426

# KENSINGTON AND CHELSEA SOCIAL COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31<sup>st</sup> March 2012 (...continued)

4 Total Resources Expended	2012 £	2011 £
<i>Charitable Activities - Direct Project Costs</i>		
Staff Costs	281,625	390,086
Consultants	23,309	28,047
Management Fees	2,000	108,881
Seminars & Events	14,313	24,748
Legal Fees	730	17,908
Publications	6,311	13,793
Projects	32,112	146
Group Training	-	12,136
	<u>360,400</u>	<u>595,745</u>

Project costs totalling £27,000 were payable to partner organisations in respect of their contributions to the Mental Health Community Development Worker project in accordance with the agreed funding arrangement.

### *Charitable Activities - Support Costs*

Accountancy	3,730	4,663
Rent Payable	35,420	47,574
Staff Support / Recruitment	1,643	-
Training & Travel	9,514	883
Communications / Telephone	12,501	13,764
Miscellaneous	1,899	1,161
Publications, Promotions, Marketing, & Subscriptions	3,027	5,565
Depreciation	350	3,337
Bank Charges	61	283
Repairs & Maintenance	399	1,115
Insurance	2,954	2,089
Stationery, Postage, Office Supplies	3,468	5,236
	<u>74,966</u>	<u>85,670</u>

<i>Total Charitable Activities</i>	<u>435,366</u>	<u>681,415</u>
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Management Fees have been levied on Charitable Activities as a contribution towards the organisation's overheads and other running costs.

	2012 £	2011 £
<i>Charitable Activities - Governance Costs</i>		
Staff Costs	35,554	29,300
Audit Fee - Current Year	3,000	3,600
Audit Fee - Prior Year	-	-
Sub-committee & AGM Meetings	1,920	1,086
Depreciation	-	-
Insurance	500	469
	<u>40,974</u>	<u>34,455</u>

Trustees' indemnity insurance included above amounted to £500 (2011:£469).

<b>Total Resources Expended</b>	<u>476,340</u>	<u>715,870</u>
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# KENSINGTON AND CHELSEA SOCIAL COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31<sup>st</sup> March 2012 (...continued)

### 5 Net Outgoing Resources for the Year

	2012 £	2011 £
The deficit for the year is stated after charging:		
Depreciation	350	3,337
Operating Leases Payable	44,420	44,420
Auditor's Remuneration	3,000	3,600
	<u>48,370</u>	<u>51,357</u>

### 6 Staff Costs

	2012 £	2011 £
Salaries	275,290	367,286
Social Security	29,238	36,750
Pensions	11,064	15,350
	<u>315,592</u>	<u>419,386</u>

The pension charge represents the monthly premiums paid to schemes whose assets are managed by a third party.

No employee earned over £60,000 in the year.

No trustee received remuneration or expenses in the year.

### 7 Operating Lease Commitments

At 31st March 2012 the company had annual commitments under non-cancellable operating leases as follows:

	Land and Buildings	
Expiry date:	2012 £	2011 £
Between one and two years	<u>34,220</u>	<u>34,220</u>

### 8 Tangible Fixed Assets

Costs	2012 £	2011 £
Balance at 1 <sup>st</sup> April 2011	42,426	42,426
Additions	-	-
Balance at 31 <sup>st</sup> March 2012	<u>42,426</u>	<u>42,426</u>
<b>Depreciation</b>		
Balance at 1 <sup>st</sup> April 2011	41,986	38,649
Charge for the year	350	3,337
Balance at 31 <sup>st</sup> March 2012	<u>42,336</u>	<u>41,986</u>
<b>Net Book Value at 31<sup>st</sup> March 2012</b>	<u>90</u>	<u>440</u>

# KENSINGTON AND CHELSEA SOCIAL COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31<sup>st</sup> March 2012 (...continued)

9 <b>Investments</b>	<b>2012</b> £	<b>2011</b> £
Balance at 1 <sup>st</sup> April 2011	22,177	22,349
Unrealised (Loss) / Gain on investment	-	(172)
Balance at 31 <sup>st</sup> March 2012	<u>22,177</u>	<u>22,177</u>

The investment consists of 8,629.13 units in the Charity Equity Fund (Income) as valued on 31<sup>st</sup> March 2012.

10 <b>Debtors</b>	<b>2012</b> £	<b>2011</b> £
Grant Debtors	24,020	10,000
Other Debtors	4,873	9,919
Prepayments	11,448	12,385
	<u>40,341</u>	<u>32,304</u>

11 <b>Creditors</b>	<b>2012</b> £	<b>2011</b> £
Accruals & Other Creditors	38,356	15,790
Deferred Income	-	25,000
	<u>38,356</u>	<u>40,790</u>

### **Deferred Income**

Balance at 1 <sup>st</sup> April 2011	25,000	25,000
Received in year	-	25,000
Transferred to Statement of Financial Activities	(25,000)	(25,000)
Balance at 31 <sup>st</sup> March 2012	<u>-</u>	<u>25,000</u>

# KENSINGTON AND CHELSEA SOCIAL COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31<sup>st</sup> March 2012 (...continued)

12 Movement on Funds	Balance at 1 <sup>st</sup> April 2011	Incoming Resources	Outgoing Resources	Transfer from / (to) Unrestrict ed Funds	Balance at 31 <sup>st</sup> March 2012
	£	£	£	£	£
<b>Restricted Directly-managed Projects</b>					
Big Lottery Fund	-	104,925	104,925	-	-
City Bridge Trust	-	49,875	20,190	-	29,685
Kensington & Chelsea NHS Primary Care Trust					
Sexual Health Providers' Forum	6,482	11,070	4,525	-	13,027
Mental Health CDW (4Minds)	33,049	-	33,049	-	-
Earls Court Development Strategy Commissioning Project (see Note 13)	-	-	-	-	-
Royal Borough of Kensington & Chelsea Community Voices	10,000	5,000	15,000	-	-
Future Jobs Fund	-	-	-	-	-
KCETO	8,960	-	8,960	-	-
KCP (RBKC) Forum	-	45,000	45,000	-	-
	<u>58,491</u>	<u>215,870</u>	<u>231,649</u>	<u>-</u>	<u>42,712</u>
<b>Restricted Client Projects</b>					
1958 Remembered	-	500	640	140	-
	<u>58,491</u>	<u>216,370</u>	<u>232,289</u>	<u>140</u>	<u>42,712</u>
<b>Total Restricted Funds</b>					
	<u>58,491</u>	<u>216,370</u>	<u>232,289</u>	<u>140</u>	<u>42,712</u>
<b>Unrestricted Funds</b>					
General Funds	<u>210,106</u>	<u>223,810</u>	<u>244,051</u>	<u>(140)</u>	<u>189,725</u>
	<u>268,597</u>	<u>440,180</u>	<u>476,340</u>	<u>-</u>	<u>232,437</u>

Big Lottery Fund: to enhance the policy and information development of the organisation.

City Bridge Trust: towards a project increasing the number and skills base of individuals volunteering in the borough of Kensington & Chelsea.

Kensington & Chelsea NHS Primary Care Trust: grants to be spent on advisory and support programmes.

Royal Borough of Kensington & Chelsea: grants to be spent on development, networking, and intern-  
placement projects with local organisations.

1958 Remembered: an independent charitable fund to develop and deliver arts-based activity projects.

# KENSINGTON AND CHELSEA SOCIAL COUNCIL

## NOTES TO THE FINANCIAL STATEMENTS

For the Year Ended 31<sup>st</sup> March 2012 (...continued)

13 Analysis of Movement in Funds	Unrestricted Funds	Designated Funds	Restricted Funds	Total
	£	£	£	£
Balance at 1 <sup>st</sup> April 2011	101,656	108,450	58,491	268,597
Movement in Funds	(20,381)	-	(15,779)	(36,160)
Balance at 31 <sup>st</sup> March 2012	<u>81,275</u>	<u>108,450</u>	<u>42,712</u>	<u>232,437</u>

The Trustees have agreed to maintain the Designated Contractual Liability Fund (see Note 14 as they consider it reflects a contingent liability on a lease of the organisation's previous office and the recession making rental voids more likely).

14 Designated Funds	Contractual Liability Fund	Equipment & Maintenance Fund	Premises Fund	Total
	£	£	£	£
Balance at 1 <sup>st</sup> April 2011	98,000	10,450	-	108,450
Transfer from Undesignated Funds	-	-	-	-
Transfer between Premises and Contractual Liability Funds	-	-	-	-
Balance at 31 <sup>st</sup> March 2012	<u>98,000</u>	<u>10,450</u>	<u>-</u>	<u>108,450</u>

15 Analysis of Net Assets Between Funds	Restricted Funds	Unrestricted Funds	Total
	£	£	£
Fixed Assets		90	90
Investments		22,177	22,177
Current Assets	42,712	205,814	248,526
Creditors: amounts falling due within one year		(38,356)	(38,356)
Net assets at 31 <sup>st</sup> March 2012	<u>42,712</u>	<u>189,725</u>	<u>232,437</u>

## 16 Related Parties

During the year, payments totalling £27,000, at arm's length, were made to St Mary Abbots Rehabilitation and Training Projects Limited (SMART) for Consultancy and support services. One of the Trustees is a Director and Trustee of SMART. At the year -end £9,000 was owed to SMART.

During the year, an employee of the charity was seconded to Chelsea Theatre. The charity billed £14,280 to Chelsea Theatre for the secondment. Chelsea Theatre was one of the partners with the charity in the Mental Health CDW project.

During the year Kensington and Chelsea Community Enterprises C.I.C. was incorporated by Kensington and Chelsea Social Council. This is a community interest company which is controlled by the charity. The directors of the company are Mary Gardiner (CEO of KCSC), Amelia Mustapha and Michael Bach, both trustees of KCSC. The purpose of the C.I.C. is to act as a vehicle to present bids in partnership with other agencies for community interest projects. £19,250 was billed from KCSC in March 2012 for the first project awarded to the C.I.C. This billing is not included in the accounts of KCSC. The funds (received after the year-end) will be transferred to the C.I.C. in due course.