



# KENSINGTON & CHELSEA SOCIAL COUNCIL

# **ANNUAL REPORT**

For Year Ended 31 March 2016

*Company number 4146375*

*Charity number 1087457*



## CONTENTS

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Foreword by the Chair of Trustees	4
Introduction from the Chief Executive	5
Legal and Administrative Information	6
Directors' / Trustees' Report	7
Annual Strategic Objectives, Activities & Achievements	9
Independent Auditor's Report	19
Statement of Financial Activities	20
Balance Sheet	21
Statement of Cashflows	22
Notes to the Financial Statements	23

## FOREWORD BY THE CHAIR OF TRUSTEES

**W**elcome to our annual report for 2015-16. The last financial year has been one of opportunity for Kensington & Chelsea Social Council (KCSC) to strengthen its role within the health and wellbeing agenda. Much of our role this past year has been defined by our involvement in the West London Clinical Commissioning Group's Whole Systems (WLCCG) 65 Plus programme. As part of the programme KCSC is now piloting a self care programme, acting as a contract manager for voluntary and community organisations delivering self care services as part of the Whole Systems.

We all recognise the challenges that face our national health service in coping with a population that lives longer with more long term conditions such as diabetes or breathing conditions. The whole systems programme is committed to providing a more joined up seamless service for people aged 65 and older.

As part of that system KCSC has advocated that the voluntary sector has a key role within health and wellbeing and should be part of the pathway working much more closely with clinicians. I am pleased that WLCCG agreed to pilot the self care programme and have entrusted KCSC with this work.

This year KCSC received some welcome news from one of our previous funders; the organisation had been selected as one of 20 to receive an unrestricted grant of £20,000 from City Bridge Trust. This news came as a surprise and I would like to thank City Bridge Trust for choosing KCSC.

KCSC has benefitted greatly over the years from City Bridge grants to support our local voluntary sector in the borough. From the grants we have received we have worked to improve the knowledge and skills of organisations through our funded training programmes. We have also supported organisations to strengthen their boards through the most recent funding we received in 2012.

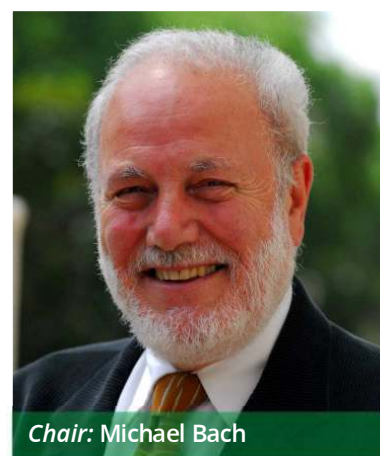
With the £20,000 grant the Board agreed that the fund should be used to continue our important policy work. KCSC prides itself on being a local infrastructure body that invests in research and policy development. One of the key aims of the organisation is to lobby and campaign on

issues relating to inequality and social injustice. The funding received will continue to support this work as the current funding from Trust for London ends in August 2016. This new fund will be used to either lever in additional funding to secure our policy work beyond 2016/17 or will continue to fund the Senior Policy Officer post for 2016/17.

During 2015/16 we finalised our three year business plan which defines how KCSC will continue to provide support to the local sector. Going through a process of internal and external review we believe that KCSC is well placed to facilitate voluntary sector relationships and be the local gateway for the future. We will utilise our role to support small voluntary and community organisations to be a part of service delivery contracts with large providers by acting as a sub contract manager. We will also continue to build our role within lobbying and campaigning.

This year we welcomed two new members of the staff team – Olivia Leu as Development Officer (Health) and Jon Woolf as Health and Wellbeing Manager. For six months we also offered a paid Internship to Ayo Sanusi who gave invaluable support to our research into the private rented sector in the borough.

On behalf of all KCSC trustees and staff I would like to thank all of our stakeholders. The ongoing support and trust placed in our organisation ensures that we can continue to play a leading role on behalf of the voluntary and community sector in Kensington and Chelsea.



Chair: Michael Bach

A handwritten signature in blue ink that reads "M. Bach". The signature is fluid and cursive.

Michael Bach, Chair of Trustees

## INTRODUCTION FROM THE CHIEF EXECUTIVE OFFICER

**H**aving watched the refugee crisis play out on our screens and both the positive and negative reactions as a result it brought home the importance and value of communities.

For so many who have risked their lives to escape violence and seek a better life it signifies the strength of the human spirit. The voluntary and community sector is based very much on the same compassion and strong values in helping to improve lives of others.

Last year KCSC reviewed its mission and values and reconfirmed its commitment to fight for social justice. Year on year it becomes more challenging as we respond to ever changing national political agendas. Yet in Kensington and Chelsea, KCSC along with so many other voluntary organisations has remained relatively stable when compared to other London boroughs.

With a committed board and staff team we continue to deliver services which we hope overall are appreciated and benefit the local voluntary and community sector. There is always room for improvement and we always ask for feedback so that we can continue to adapt our services to meet need.

2015/16 has seen KCSC move into a new area of work with the Whole Systems self care pilot funded by West London CCG. I am pleased that we are managing this work because we want to send a clear message that a range of voluntary sector providers delivering services that meet the needs of a diverse community can bring added value. At KCSC we aim to make it easier for commissioners to work with many providers through contracting the work through one organisation - KCSC.

I am pleased to announce that during the year we were awarded a renewal of our NAVCA (National Association of Voluntary and Community Action) Quality Mark. NAVCA is the national membership body for local voluntary sector infrastructure organisations and conducts the externally audited evaluation of services offered to our members.

We received the highest evaluation marks in 5 areas: strategy, internal systems and procedures, identification of needs, leadership and governance and networking and consultation. The performance standards are valid for three years.

I would like to say thank you personally to those organisations that participated in the review by sharing their experiences of receiving services from KCSC with the Quality Mark assessor.

Finally I would like to thank all of our funders for continuing to invest in KCSC, to the trustees for their time and commitment in steering KCSC to deliver its mission and to all of KCSC's paid staff and volunteers who have worked hard throughout the year to deliver all of the services we provide.



CEO: Angela Spence

A handwritten signature in blue ink, which appears to read 'A. Spence'.

Angela Spence, Chief Executive Officer

## LEGAL AND ADMINISTRATIVE INFORMATION

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### Directors and Trustees

Michael Bach  
Jamie Renton  
Mark Anfilogoff  
Lynda Rosenior-Patten

Howard Taylor  
Marie Mulcahy  
Christine Bennett  
Stephen Duckworth (Appointed 19/11/15)

Angela Spence

Chief Executive Officer

Company Number  
Charity Number  
Registered Office

4146375  
108 7457  
111-117 Lancaster Road, London W11 1QT

Independent Auditors

Goldwins Limited  
75 Maygrove Road  
West Hampstead  
London  
NW6 2EG

Bankers

CAF Bank Ltd  
PO Box 289  
West Mailing  
Kent ME19 4TA

Solicitors

Russell Cooke  
2 Putney Hill  
London  
SW15 6AB

## DIRECTORS' / TRUSTEES' REPORT

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**The Trustees present their report and the financial statements for the year ending 31 March 2016.**

### Legal Status

Kensington and Chelsea Social Council is a registered charity and a company limited by guarantee. The governing document of Kensington and Chelsea Social Council is its Memorandum and Articles of Association.

### Organisation of the Charity

Kensington and Chelsea Social Council is governed by a Board of Trustees. The responsibility for planning, service delivery and reporting is delegated to the Chief Executive and the staff team. The Chief Executive reports to the Board of Trustees.

Kensington and Chelsea Social Council is the Royal Borough of Kensington and Chelsea's recognised voluntary-sector 'infrastructure' organisation. It supports voluntary and community organisations (VCOs) through the provision of training, advice and information. It also facilitates voluntary and community participation in relevant forums, presenting the views of the sector at strategic meetings such as the Borough Voluntary Organisation Advisory Group and the local Health & Wellbeing Board.

### Structure, Governance and Management

Kensington and Chelsea Social Council (KCSC) is a membership organisation. Full membership is open to all voluntary and community organisations (VCOs) working in the borough and individual residents of Kensington and Chelsea. Statutory, private, and large grant-giving organisations operating in Kensington and Chelsea can be affiliate members with no voting rights.

Decision making on strategies, plans, budgets, staffing, etc. is delegated to the Board of Trustees. The trustees receive regular reports and recommendations from the Chief Executive regarding the recruitment, supervision and appraisal of staff. The performance of the Chief Executive is appraised annually by trustees.

Trustees are elected annually at annual general meetings. At their first meeting they elect office bearers and subcommittee members. In situations where vacancies occur, Trustees can co-opt individuals who serve till the next AGM when they stand down together with elected members. A Trustee induction and training policy has been in place since the 2006 AGM.

KCSC is a member of the National Association for Voluntary and Community Action (NAVCA), and has achieved NAVCA's quality mark. Membership of NAVCA requires KCSC to comply with criteria which include having a statement of values and performing the five functions of a local infrastructure organisation.

Being the local infrastructure organisation also means that KCSC is expected to take lead roles in representing voluntary and community organisations and in implementing and understanding policy changes.

### Remuneration policy

KCSC is committed to paying a fair and appropriate salary which is benchmarked on an annual basis. This enables us to attract people with the right skills and knowledge into the organisation.

Each year the Finance and Personnel sub committee agree a recommendation to take to the full board on any annual increase based on the organisation's pay policy and CEO assessment drawn from internal and external factors.

### Risk Management

The charity maintains a risk register. Trustees have considered the risks faced by KCSC and are developing systems for managing them. Risks and the associated management systems are reviewed annually.

In 2015/16, special attention was paid to the ongoing risk at the redevelopment of the property where the organisation is based which could impact on the management of the organisation and its services.



## Financial Review

The Statement of Financial Activities shows incoming resources for the year end of £615,142 (2015: £527,415) and outgoing resources of £540,509 (2015: £479,877).

At the end of the year restricted funds were £123,223 (2015: £79,286), designated funds were £89,640 (2015: £85,000) and unrestricted funds were £221,824 (2015: £199,392).

Our largest funders are the Royal Borough of Kensington and Chelsea and West London Clinical Commissioning Group representing 87% of our total income. Funding is provided through a mix of service level agreements and contracts.

## Investments

The Trustees considered the charity's investments and decided to retain current investments. Total investments valued at the end of the year at £28,519 (2015: £32,143) were held in unit trusts administered by Schroders.

## Reserves and Reserves Policy

The charity has a reserves policy. It is our intention to build up and maintain reserves to 5 months running costs currently standing at £175,000 for 2015/16. Our reserves will provide cash flow, help us to manage fluctuations in funding and, if necessary meet contingent liabilities.

For 2015/16 KCSC's reserves stood at £284,076 of which £85,000 were designated to spend on a potential office move, project support and website development leaving £199,076 as free reserves.

Trustees are confident that they can maintain a solvent organisation for the foreseeable future.

## Public Benefit

Our activities comply with the duty under section 17 of the Charities Act 2011 to have due regard to the Charity Commission's general guidance on public benefit. We continue to meet this duty through our charity objectives.

## Objectives and Activities

The objectives of KCSC are;

*"to promote any charitable purpose for the benefit of the community in Greater London with particular reference to the Royal Borough of Kensington & Chelsea by the advancement of education, the protection of health, the protection of the environment and the relief of poverty, sickness and distress".*

KCSC seeks to meet these objects by targeting frontline voluntary and community organisations through a programme of capacity building, support, information, partnership and consortium development, campaigning and lobbying, developing new services, networking and representation.

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**Detailed over the following pages is a summary of our some of our main activities and what was achieved during 2015/16.**

**KCSC uses evaluation surveys and forms to measure outcomes. We are currently in the process of developing key performance indicators which will improve reporting on our performance for 2016/17.**

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## ANNUAL STRATEGIC OBJECTIVES, ACTIVITIES AND ACHIEVEMENTS

### 1: STRENGTHEN THE INTERNAL CAPACITY OF SMALL AND MEDIUM SIZE VCOS

#### Advice and Support

Funding from both RBKC's Public Health and Corporate Grants enables us to provide training and support through our Reaching Potential programme. This was launched in March 2015 and is our annual programme of learning and development for the local voluntary sector.

During 2015/16 we ran the following workshops:

#### Effective Communication

##### 14 people attended

From the evaluation attendees said they would be better able to:

*Be more assertive and concise*

*Pay more attention to body language and demeanour*

#### How to Unit Cost Your Services

Delivered in partnership with Community Accountancy Self Help (CASH)

##### 6 people attended

From the evaluation three out of five attendees said that they had a better understanding of the topic than before the workshop.



Head of Organisational Development: Siobhan Sollis

*"I found the session very useful overall and as a result our organisation is able to be more accurate in our costings and we have a better understanding of unit costs"*

River House Trust

*"This workshop gave clarity for how much we should charge for nutrition advocacy and workshop lecturing"*

Workshop participant



# REACHING POTENTIAL



STRENGTHENING LOCAL VOLUNTARY AND COMMUNITY ORGANISATIONS

## Pension changes (auto enrolment)

13 people attended

*"It became an opportunity to review the practices we had already put in place as well as planning for the next steps which was an added bonus."*  
West London Action for Children

*"As a result of the workshop we have started planning to set up pension.....and will investigate NEST."*

Workshop participant

From the evaluation six attendees strongly agreed that they had a better understanding of the subject than before they attended, whilst 5 agreed.

## Monitoring and Evaluation Support Programme

During 2015/16 with funding from RBKC Public Health we launched the Monitoring and Evaluation programme.

The programme was designed to support local voluntary and community organisations to improve their understanding of the topic and provide a small grant to enable them to buy or improve their internal monitoring systems. £20,000 was set aside to support organisations with a grant.

21 people attended our training sessions and eight organisations signed up for development support to include receipt of the grant.

Our training covered:

- Developing a monitoring evaluation framework
- Collecting, storing and analysing your monitoring data, and
- Communicating and promoting Your Impact

Nine out of 11 participants that completed the evaluation for all the workshops told us that it had given them a better understanding of the subject than before they attended.

As a result of the training several participants said that they would be reviewing their data collection methods and sharing the learning with their colleagues.



## Developing Partnerships for Public Health Funding Workshop

11 people attended

With the announcement of the three year Public Health grant round, we ran a workshop to assist organisations that were considering partnership applications. We also provided direct one to one advice and support to organisations that requested our assistance. We are pleased to say that three of the seven organisations we supported were successful in receiving a three year grant.

### FACT FILE:

*Throughout 2015/16 the Social Council gave a total of **86** individual advice sessions and /or one to one support to VCOs on fundraising and governance good practice*

## Annual Funders Fair

The RBKC Corporate Grants and Public Health funding also enables the Social Council to work in partnership with our colleagues in Hammersmith and Fulham and Westminster, Sobus and One Westminster, to run the annual Funders Fair.

This tri-borough event continues to grow each year with 192 voluntary and community organisations attending this year.

We had 29 stalls with funders exhibiting and providing advice. We also ran eight specialist workshops on specific funding opportunities in health and sports as well as in areas including improving fundraising techniques, demonstrating impact and evidencing need.

Evaluation of the Funders Fair told us that two thirds of attendees found the workshops very useful and 90% said their knowledge had improved as a result of attending.



For west London's voluntary and community sector

# Funders Fair 2015

Wednesday 17 June, 9.30am - 3pm





## 2: SUPPORT VOLUNTARY AND COMMUNITY ORGANISATIONS TO ADAPT TO CHANGE

### Increasing the understanding of the policy environment

Each year KCSC runs network meetings called Voluntary Organisation Forums which aim to bring local voluntary and community sector providers together to network and to engage at a local level with our statutory sector colleagues.

All our meetings seek to increase the awareness of the policy environment the voluntary sector operates in. Discussions have included the Government's election promises and potential impact on the voluntary sector, how to engage with the Houses of Parliament and your local MP, VCS commissioning and future challenges.

**FACT FILE:** *Throughout the year **679** individuals attended events managed by KCSC*

### Building partnerships

KCSC receives funding from Westminster City Council to facilitate a Sexual Health Providers Forum for organisations working in Westminster, Hammersmith and City and Kensington and Chelsea. As well as bringing organisations together to network and to stay informed of sexual health developments, a key part of our work has been to support providers to develop partnerships in preparation for the Adults Sexual and Reproductive Health tender.

## 3: CAMPAIGN FOR CHANGE

### Researching and acting on needs of the VCS

KCSC receives funding from Trust for London which enables us to employ Amina as our Senior Policy Officer to research local issues and lead on lobbying and campaigning.

This year was a particularly important year in politics with the general election taking place. Our organisation decided to use this opportunity to engage the local VCS by developing a VCS Manifesto and holding a local hustings in April 2015.

Our Manifesto covered issues relevant to the voluntary sector at both the national and local level including issues such as retaining grants and affordable premises and mixed tenure of housing in the borough.



Senior Policy & Campaigns Officer: Amina Khatun

**FACT FILE:** *Our General Election Hustings held in April 2015 was attended by **43** people from the local voluntary and community sector*



## Strengthening VCS campaigning

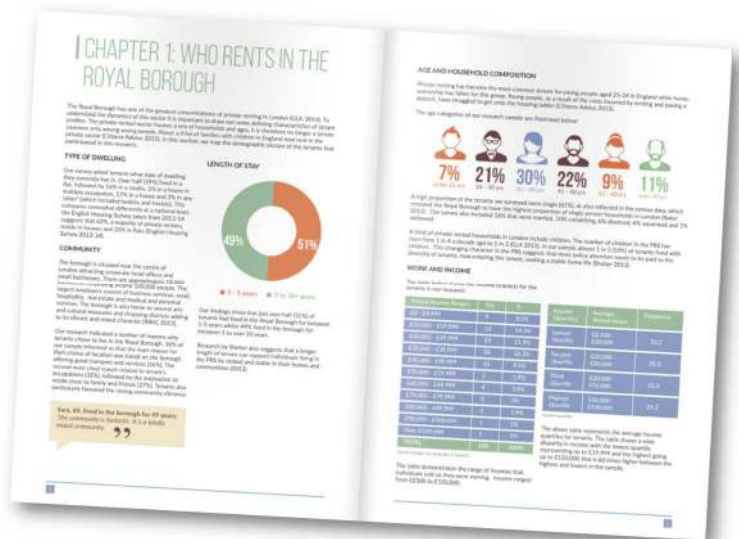
Our Kensington and Chelsea Poverty and Inequality Network has continued to grow in strength and support. With a membership of 75 VCOs, the majority overwhelmingly agreed that housing was the biggest issue in the borough that KCPIN should research.

Members also supported our decision to research the private rented sector within Kensington and Chelsea.

From our survey into the private rented sector we produced a report '**Private Renters' Rights – Safe and Stable Homes in Kensington and Chelsea**' which was launched at our AGM this year.

### FACT FILE:

**223** people living in Kensington and Chelsea completed our survey



As a result of all our work we are now working closely with the council on developing a Private Tenants Charter for Kensington and Chelsea.

## 4: CHAMPION AND PROMOTE THE LOCAL VOLUNTARY SECTOR

During 2015/16 we continued to work closely with West London Clinical Commissioning Group (WLCCG) and ran several promotional activities:

### Public and Patient Engagement Grants Programme

We ran a showcase event with 12 commissioners and officers across the tri-borough attending to hear the achievements of all the organisations funded through the grant programme.



### FACT FILE:

WLCCG committed another year's funding of **£100,000** for the grants programme due to its ongoing success

### Whole Systems 65 Plus – Self Care

We ran several events to build a picture of services being delivered by voluntary and community organisations to older people in Kensington and Chelsea and Queen's Park and Paddington.

We also built a business case to ensure that the voluntary sector services were a vital and stable part of the self care programme.

### FACT FILE:

WLCCG committed **£198,000** to the voluntary sector to run a Self Care pilot as a result of a clear business case that we put forward

## Whole Systems Mental Health

We organised an engagement event to ensure the voluntary and community sector were able to have a voice and be included in the care pathway in the preparation of the business case for Whole Systems Mental Health.

### FACT FILE: 18 VCOs attended the Whole Systems mental health event

#### Voluntary and community sector directory and mobile app



In June thanks to funding we received from the Big Lottery Awards for All we launched our voluntary and community sector directory and mobile app.

The app is the first of its kind that promotes local VCS services through a mobile application.



### FACT FILE:

**187** local voluntary organisations confirmed their details with us and were included in the online directory

We use the opportunity at local events to support the community and promote our local voluntary and community sector.

During 2015/16 we continued to support the Golborne Forum in the planning and running of the Golborne Road Festival.



We also supported World's End and Lots Road Big Local to develop its 10 year community plan.



## Developing and maintaining an understanding between sectors

Our gateway role means that we are able to bring together voluntary organisations and commissioners to have conversations about future services. This work led to KCSC working with providers to produce a position paper stating where the sector sees itself in delivering adult social care services in the future.

KCSC sees itself as an important conduit between the voluntary sector and the council. During the year we played an important role in the following issues:

- On-going communication between the young people and children's commissioners and providers during the commissioning process
- Liaison with the Leader and CEO of the council regarding late payments to organisations due to a change in the council's accounting system

In preparation for the three year Public Health grant programme, KCSC provided support to public health commissioners to give advice on ensuring the grant application and guidance information was clear and accessible particularly for smaller organisations.

## Contract management

In ensuring that small and medium size providers are able to access contracts KCSC is keen to develop its contract management role to support local providers.

Last year WLCCG announced a pilot for the new self-care programme as part of the Whole Systems Older People's Hub which KCSC now contract manages. We also continue to work in partnership with Thrive Tribe through the Stop Smoking programme acting as contract manager for the VCS providers. These are examples of how we will continue to support the sector in the future.

## Building partnerships between large and small providers

Funding from across the three boroughs enabled KCSC to provide more in-depth support to the Sexual Health Providers Forum members in preparation for the sexual health tenders due out in 2016/17.

Our work included building a database of 21 sexual health providers and their services across Kensington and Chelsea, Hammersmith and Fulham and Westminster to help inform potential partnerships as well as facilitating partnership development meetings and liaison with commissioners.

Our key aim has been to support some of the larger providers to engage with small community groups to understand how through joint partnership both could be beneficial in delivering much needed sexual health services to the community in the future. Our facilitation of potential partnerships ranged from micro community groups to large hospitals.

## Place of choice for voluntary and community sector intelligence and information

During the year we carried out extensive intelligence gathering with 20 VCOs delivering sexual health services through completing a partnership spreadsheet so each member could see the services provided across the three boroughs.

Last year for the setting up of the self-care pilot funded by West London Clinical Commissioning Group we collected detailed intelligence from 14 VCOs on services provided to older people with long term complex health needs.

We now also have 42 VCOs listed in our directory as a result of our intelligence gathering. The information enabled us to have a better understanding of organisations delivering services to older people aged 65 plus across Kensington & Chelsea and Queens Park and Paddington and the types of services delivered to people ranging from mild to complex needs.



## KCSC Strategic representation

We sit on many boards and steering groups to act as in an advisory capacity or to represent the views of the voluntary sector. Some of these include:

- Borough Voluntary Organisation Advisory Group
- Joint Strategic Steering Group
- Health and Wellbeing Board
- WLCCG Public and Patient Engagement Committee
- WLCCG Whole Systems Steering Group

KCSC believes an important part of its role is to represent the views of the voluntary and community sector in Kensington and Chelsea. One of the ways we do this is to express the views of the sector through responding to consultations or key decisions. During the year KCSC did the following:

### Royal Borough of Kensington and Chelsea Voluntary and Community Sector Rental Policy

We organised a briefing meeting and submitted a response to the council on the new rental policy.

### Evidence to Royal Borough of Kensington and Chelsea Procurement Working Group

KCSC along with a voluntary sector representative wrote a briefing and provided evidence to the procurement working group on the impact of some of practices that can put smaller providers at a disadvantage when bidding for contracts.

### Response to Key Decision on Canalside House

We also submitted a response to Cabinet which outlined concerns over plans to sell Canalside House.



## 5: BUILD AND SUPPORT EFFECTIVE LEADERSHIP WITHIN THE SECTOR

### Developing and supporting leadership skills

The CEO Peer Network was developed to bring CEOs together to learn and share. The current network has a membership of 24 CEOs with an average attendance of between 5 and 7 attending the meetings.

As well as providing strategic support to the network we aim to support members' wellbeing, recognising that being a CEO within the voluntary sector is no mean feat.



In February we ran a CEO stress management workshop. For the six that attended they rated highly that the workshop increased their knowledge and understanding of recognising and managing stress. All those that participated said that they would commit to engaging in more exercise and developing personal coping strategies.

Through relationships KCSC has developed with professional qualified coaches we are able to offer a free coaching service to anyone working within the voluntary and community sector keen to develop themselves personally and professionally. During the year coaching was provided for six people. To date six people have completed their coaching.

### Supporting voluntary and community sector representation

Our funding from Corporate Grants and Public Health also enables KCSC to support locally elected voluntary and community sector representatives. We have 10 elected representatives that sit on the Borough Voluntary Organisation Advisory Group (a bi-monthly meeting between VCS reps and Cabinet members) the Health and Wellbeing Board and the Children's Trust Board.

All representatives play a key role in advocating on behalf of their voluntary sector colleagues e.g. last year BVOAG representatives worked with KCSC to propose to the council that they set up a property working group to look at the issue of space and premises for the voluntary sector in the coming years.

## ■ FUTURE PLANS

**In addition to our work providing organisational development support, our representation work and our research into social justice, trustees have agreed that in order to improve our longer term impact we are committed during the next financial year to deliver the following:**

- Lead a new case management approach working 1-2-1 with small organisations that are in need of dedicated time and support to help the organisation progress.
- Focus on providing advice and support to VCOs that want to create efficiencies through merger, downsizing or even if necessary to close.
- Collect data, carry out research and produce reports that will highlight the amazing contribution the voluntary and community sector bring in supporting residents whether it be older people's health and wellbeing, young people's services or BME communities. All our work will be used to support the continuation of grant funding for the voluntary and community sector and to help influence decisions about the sector.
- Build our capacity to be able to lead and bid for local contracts on behalf of the local voluntary and community sector where it makes sense and the local sector is behind us. We are in the unique position of not competing for frontline funds. This means we are able to bring organisations together to bid for local contracts without a vested interest except to keep contracts local.
- Address the equalities agenda, ensuring whatever research we undertake it will have a strong equalities focus.
- Support effective leadership ensuring that more people from black and minority ethnic communities within the local voluntary sector access our leadership support and act as representatives for the voluntary sector.

### **Our strategic objectives for the year ahead are:**

- Strengthen the internal capacity of small and medium size voluntary and community organisations
  - Support voluntary and community organisations to adapt to change
  - Be the local gateway
  - Campaign for change
  - Build and support effective leadership within the sector
-

# Independent Auditor's Report

## to the members of Kensington & Chelsea Social Council for the year ended 31st March 2016

We have audited the financial statements of Kensington and Chelsea Social Council for the year ended 31 March 2016 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of cash flows and the related notes. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

This report is made solely to the charity's members, as a body, in accordance with chapter 3 of part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charity's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charity and the charity's members as a body, for our audit work, for this report, or for the opinions we have formed.

### Respective responsibilities of trustees and auditor

As explained more fully in the Trustees' Responsibilities Statement, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view.

Our responsibility is to audit and express an opinion on the financial statements in accordance with applicable law and International Standards on Auditing (UK and Ireland). Those standards require us to comply

with the Auditing Practices Board's (APB's) Ethical Standards for Auditors.

### Scope of the audit of the financial statements

An audit involves obtaining evidence about the amounts and disclosures in the financial statements sufficient to give reasonable assurance that the financial statements are free from material misstatements, whether caused by fraud or error. This includes an assessment of:

- whether the accounting policies are appropriate to the charitable company's circumstances and have been consistently applied and adequately disclosed;
- the reasonableness of significant accounting estimates made by the trustees;
- and the overall presentation of the financial statements.

In addition, we read all the financial and non-financial information in the Trustees' Annual Report to identify material inconsistencies with the audited financial statements and to identify any information that is apparently materially incorrect based on, or materially inconsistent with, the knowledge acquired by us in the course of performing the audit. If we become aware of any apparent material misstatements or inconsistencies we consider the implications for our report.

### Opinion on financial statements

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2016 and of its incoming resources and application of resources, including

its income and expenditure, for the year then ended:

- have been properly prepared in accordance with United Kingdom Generally Accepted accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### Opinion on other matter prescribed by the Companies Act 2006

In our opinion the information given in the Trustees' Annual Report for the financial year for which the financial statements are prepared is consistent with the financial statements.

### Matters on which we are required to report by exception

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

### Anthony Epton (Senior Statutory Auditor)

for and on behalf of  
Goldwins Limited  
Statutory Auditor  
Chartered Accountants  
75 Maygrove Road  
London, NW6 2EG

# Statement of financial activities

(including a summarised income and expenditure account)  
for the year ended 31st March 2016

	Note	Unrestricted Funds £	Restricted Funds £	2016 Total £	2015 Total £
<b>Income from:</b>					
Charitable activities	2				
Supporting organisations, policy development and campaigning		242,273	41,868	<b>284,141</b>	248,810
Organisational & strategic development		46,044	-	<b>46,044</b>	44,164
Health and wellbeing		28,348	245,592	<b>273,940</b>	202,608
Representation and voice		5,203	4,000	<b>9,203</b>	30,267
Information and communications		70	-	<b>70</b>	-
Investment income	3	<u>1,744</u>	<u>-</u>	<u><b>1,744</b></u>	<u>1,566</u>
<b>Total income</b>		<b>323,682</b>	<b>291,460</b>	<b>615,142</b>	527,415
<b>Expenditure on:</b>					
Charitable activities	4				
Supporting organisations, policy development and campaigning		221,082	42,393	<b>263,475</b>	221,260
Organisational & strategic development		34,077	-	<b>34,077</b>	49,414
Health and wellbeing		29,078	198,985	<b>228,063</b>	171,369
Representation and voice		5,727	4,962	<b>10,689</b>	35,316
Information and communications		<u>4,205</u>	<u>-</u>	<u><b>4,205</b></u>	<u>2,518</u>
<b>Total expenditure</b>		<u><b>294,169</b></u>	<u><b>246,340</b></u>	<u><b>540,509</b></u>	<u>479,877</u>
<b>Net income before net (losses)/gains on investments</b>	5	29,513	45,120	<b>74,633</b>	47,538
Net (losses)/gains on investments		<u>(3,624)</u>	<u>-</u>	<u><b>(3,624)</b></u>	<u>1,622</u>
<b>Net income for the year</b>		<b>25,889</b>	<b>45,120</b>	<b>71,009</b>	49,160
Transfers between funds		<u>1,183</u>	<u>(1,183)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<b>27,072</b>	<b>43,937</b>	<b>71,009</b>	49,160
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>284,392</u>	<u>79,286</u>	<u><b>363,678</b></u>	<u>314,518</u>
<b>Total funds carried forward</b>	13	<u><b>311,464</b></u>	<u><b>123,223</b></u>	<u><b>434,687</b></u>	<u>363,678</u>

All of the above results are derived from continuing activities. There were no other recognised gains or losses other than those stated above. The attached notes form part of these financial statements.

# Balance sheet

as at 31 March 2016

	Note	2016 £	£	2015 £	£
<b>Fixed assets</b>					
Tangible fixed assets			-		-
Investments	8		<u>28,519</u>		<u>32,143</u>
			<b>28,519</b>		<b>32,143</b>
<b>Current assets</b>					
Debtors	10	<b>27,740</b>		41,905	
Cash at bank and in hand		<u><b>932,578</b></u>		<u>461,018</u>	
		<b>960,318</b>		502,923	
<b>Liabilities</b>					
Creditors: amounts falling due within one year	11	<u><b>(554,150)</b></u>		<u>(171,388)</u>	
<b>Net current assets</b>			<u><b>406,168</b></u>		<u>331,535</u>
<b>Net assets</b>	12		<u><b>434,687</b></u>		<u>363,678</u>
<b>Funds</b>	13				
Restricted funds			<b>123,223</b>		79,286
Unrestricted Funds					
Designated funds			<b>89,640</b>		85,000
General funds			<u><b>221,824</b></u>		<u>199,392</u>
<b>Total Funds</b>			<u><b>434,687</b></u>		<u>363,678</u>

These accounts have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The Financial Statements were authorised for issue by the Board of Trustees / Directors of Kensington & Chelsea Social Council on 11 August 2016 and signed on its behalf by:

Michael Bach



Chair

Mark Anfiligoff



Treasurer

Company Registration Number 4146373

The attached notes form part of the financial statements.

# Statement of cash flows

## for the year ended 31st March 2016

	Note	2016 £	2015 £
<b>Cash flows from operating activities</b>			
<b>Net cash provided by operating activities</b>	14	<b>469,816</b>	162,672
<b>Cash flows from investing activities:</b>			
Interest/ rent/ dividends from investments		<u>1,744</u>	<u>1,566</u>
<b>Cash provided by investing activities</b>		<u>1,744</u>	<u>1,566</u>
<b>Change in cash and cash equivalents in the year</b>		<b>471,560</b>	164,238
Cash and cash equivalents at the beginning of the year		<b>461,018</b>	296,780
<b>Cash and cash equivalents at the end of the year</b>	15	<u><b>932,578</b></u>	<u>461,018</u>



# Notes to the financial statements

## as at 31 March 2016

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### 1 Accounting policies

#### a. Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102 - effective 1 January 2015) - (Charities SORP FRS 102) and the Companies Act 2006.

The charitable company meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy or note.

#### b. Reconciliation with previously Generally Accepted Accounting Practice (GAAP)

In preparing the accounts, the trustees have considered whether in applying the accounting policies required by FRS 102 and the Charities SORP FRS 102 a restatement of comparative items was required. The transition date was 1 April 2014.

#### c. Going concern

The trustees consider that there are no material uncertainties about the charitable company's ability to continue as a going concern. The trustees do not consider that there are any sources of estimation uncertainty at the reporting date that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next reporting period.

#### d. Income

Income, including income from government and other grants, whether 'capital' or 'revenue', is recognised when the charity has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and that the amount can be measured reliably.

Grants are credited to income when they are receivable unless they are for activities relating specifically to a specific future period, in which case they are deferred to that period. Income received under contracts for services is recognised in the financial statements in proportion to the percentage of completion of the contract.

#### e. Donations of gifts, services and facilities

Donated professional services and facilities are recognised as income when the charity has control over the item or received the service, any conditions associated with the donation have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), volunteer time is not recognised so refer to the trustees' annual report for more information about their contribution.

On receipt, donated gifts, professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

#### f. Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the charity; this is normally upon notification of the interest paid or payable by the bank.

## Accounting policies (continued)

### g. Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of the charity. Designated funds are unrestricted funds which the trustees have decided at their discretion to set aside to use for a specific purpose. Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects undertaken by the charity.

### h. Expenditure and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably. Expenditure is classified under the following activity headings:

- Costs of raising funds comprise of trading costs and the costs incurred by the charitable company in inducing third parties to make voluntary contributions to it, as well as the cost of any activities with a fundraising purpose.
- Expenditure on charitable activities includes the costs of delivering services and other activities undertaken to further the purposes of the charity and their associated support costs. Where costs cannot be directly attributed, they have been allocated to activities on a basis consistent with their use of resources.

Costs of premises and administration are allocated on a per capita basis as follows:

Supporting organisations, policy development and campaigning	59.8%
Organisational & strategic development	7.5%
Health and wellbeing	28.2%
Representation and voice	2.6%
Support and governance costs	1.9%

- Other expenditure represents those items not falling into any other heading.
- Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### i. Allocation of support costs

Support costs are those functions that assist the work of the charity but do not directly undertake charitable activities. Support costs comprise the salary and overhead costs of the central function.

Governance costs are the costs associated with the governance arrangements of the charity. These costs are associated with constitutional and statutory requirements and include any costs associated with the strategic management of the charity's activities.

Support and governance costs are re-allocated to each of the activities on the following basis which is an estimate, based on staff time, of the amount attributable to each activity

Supporting organisations, policy development and campaigning	60.9%
Organisational & strategic development	7.7%
Health and wellbeing	28.7%
Representation and voice	2.7%

### j. Operating leases

Rental charges are charged on a straight line basis over the term of the lease.

### k. Tangible fixed assets and depreciation

Items of equipment are capitalised where the purchase price exceeds £500. Depreciation is provided at rates calculated to write down the cost of each asset to its estimated residual value over its expected useful life. The depreciation rates in use are as follows:

Computer equipment	20% per annum
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## Accounting policies (continued)

### **l. Listed investments**

Investments are a form of basic financial instrument and are initially recognised at their transaction value and subsequently measured at their fair value as at the balance sheet date using the closing quoted market price. Any change in fair value will be recognised in the statement of financial activities. Income distributions from investments are included when receivable and the amounts can be measured reliably by the charity; this is normally upon notification of the income paid or payable by the investment fund.

### **m. Debtors**

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

### **n. Cash at bank and in hand**

Cash at bank and cash in hand includes cash and short term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

### **o. Creditors and provisions**

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

### **p. Financial instruments**

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

### **q. Pensions**

The charitable company agrees to contribute to personal pension schemes operated by some members of staff. The pension cost charge represents contributions payable by the charitable company to the individual schemes. The charitable company has no liability under the schemes other than for the payment of those contributions. The charitable company also offers employees a Stakeholder Pension Scheme to which they can make contributions.

## 2 Incoming resources from charitable activities

	Unrestricted	Restricted £	2016 Total £	2015 Total £
<b>Supporting organisations, policy development and campaigning</b>				
Royal Borough of Kensington & Chelsea	213,132	2,368	<b>215,500</b>	138,132
Trust for London	-	39,500	<b>39,500</b>	28,500
Thrive Tribe	25,376	-	<b>25,376</b>	25,376
Other grants	-	-	-	49,592
Events, services for VCO's, fees	3,765	-	<b>3,765</b>	7,210
<b>Total supporting organisations 2016</b>	<b>242,273</b>	<b>41,868</b>	<b>284,141</b>	248,810
Total supporting organisations 2015	170,718	78,092		
<b>Organisational &amp; strategic development</b>				
Royal Borough of Kensington & Chelsea	46,044	-	<b>46,044</b>	46,044
Big Lottery	-	-	-	(1,880)
<b>Total organisational development 2016</b>	<b>46,044</b>	-	<b>46,044</b>	44,164
Total organisational development 2015	46,044	(1,880)		
<b>Health and wellbeing</b>				
West London CCG	22,476	228,000	<b>250,476</b>	186,376
Triborough Public Health	-	17,592	<b>17,592</b>	6,246
Healthwatch	-	-	-	9,986
Training & consultancy	5,872	-	<b>5,872</b>	-
<b>Total health &amp; wellbeing 2016</b>	<b>28,348</b>	<b>245,592</b>	<b>273,940</b>	202,608
Total health & wellbeing 2015	21,269	181,339		
<b>Representation and voice</b>				
Royal Borough of Kensington & Chelsea	5,203	-	<b>5,203</b>	30,116
Events, forums and workshops	-	4,000	<b>4,000</b>	151
<b>Total representation &amp; voice 2016</b>	<b>5,203</b>	<b>4,000</b>	<b>9,203</b>	30,267
Total representation & voice 2015	30,267	-		
<b>Information and communications</b>				
Link newsletter insertions	70	-	<b>70</b>	-
<b>Total information &amp; communications 2016</b>	<b>70</b>	-	<b>70</b>	-
Total information & communications 2015	-	-		
<b>Total income from charitable activities 2016</b>	<b>321,938</b>	<b>291,460</b>	<b>613,398</b>	525,849
Total income from charitable activities 2015	268,298	257,551		

### 3 Incoming from investments

	Unrestricted £	Restricted £	2016 Total £	2015 Total £
Bank interest	501	-	501	457
Investment income	1,243	-	1,243	1,109
<b>Total income from investments 2016</b>	<b>1,744</b>	<b>-</b>	<b>1,744</b>	<b>1,566</b>
Total income from investments 2015	1,566	-		

## 4 Analysis of expenditure

28

	Supporting organisations, policy development, campaigning £	Organisational development & strategy £	Health and wellbeing £	Represent- ation and voice £	Information & communi- cations £	Governance costs £	Support costs	2016 £	2015 £
Salaries (Note 5)	165,516	27,742	72,906	6,064	-	2,186	4,371	<b>278,785</b>	239,247
Temporary and freelance staff and consultants	14,421	1,239	21,431	424	-	105	210	<b>37,830</b>	35,899
Staff and volunteer costs	4,698	260	2,794	136	-	29	44	<b>7,961</b>	8,194
Events, workshops and forums	28,222	-	9,510	2,411	-	-	-	<b>40,143</b>	42,404
Marketing, publicity and website	7,011	39	147	13	-	323	8	<b>7,541</b>	7,671
Grants to other organisations	-	-	98,676	-	-	-	-	<b>98,676</b>	80,849
Link newsletter and other publications	3,961	-	-	-	4,205	-	-	<b>8,166</b>	2,608
Other project delivery costs	2,445	274	4,985	101	-	28	47	<b>7,880</b>	6,188
Premises and equipment costs	22,833	2,881	10,761	984	-	244	487	<b>38,190</b>	36,757
Insurance	1,720	217	811	74	-	18	37	<b>2,877</b>	375
Office overheads	4,078	344	1,293	117	-	34	58	<b>5,924</b>	12,437
Audit and compliance	6	-	720	-	-	5,810	-	<b>6,536</b>	7,248
	<b>254,911</b>	<b>32,996</b>	<b>224,034</b>	<b>10,324</b>	<b>4,205</b>	<b>8,777</b>	<b>5,262</b>	<b>540,509</b>	479,877
Support costs	3,210	405	1,510	137	-	-	(5,262)	-	-
Governance costs	5,354	676	2,519	228	-	(8,777)	-	-	-
<b>Total expenditure 2016</b>	<b>263,475</b>	<b>34,077</b>	<b>228,063</b>	<b>10,689</b>	<b>4,205</b>	-	-	<b>540,509</b>	<b>479,877</b>
Unrestricted expenditure 2015	139,655	47,056	23,257	33,653	-	-	-	-	-
Restricted expenditure 2015	81,605	2,358	148,112	1,663	2,518	-	-	-	-
<b>Total expenditure 2015</b>	<b>221,260</b>	<b>49,414</b>	<b>171,369</b>	<b>35,316</b>	<b>2,518</b>	-	-	-	-

Of the total expenditure, £294,169 was unrestricted (2015: £246,139) and £246,340 was restricted (2015: £233,738).  
nditure, £294,169 was unrestricted (2015: £246,139) and £246,340 was restricted (2015: £233,738).

## 5 Net income for the year

This is stated after charging :

	2016	2015
	£	£
Auditors' remuneration:		
■ Audit fees	4,100	4,000
Operating lease rentals:		
■ Property	34,366	35,420
	<u>34,366</u>	<u>35,420</u>

## 6 Analysis of staff costs, trustee remuneration and expenses, and the cost of key management personnel

Staff costs were as follows:

	2016	2015
	£	£
Salaries and wages	248,398	215,519
Social security costs	22,928	19,759
Employer's contribution to defined contribution pension schemes	7,459	3,969
	<u>278,785</u>	<u>239,247</u>
Agency and temporary staff	21,400	20,120
	<u>300,185</u>	<u>259,367</u>

No employee earned greater than £60,000 during the year (2015: nil).

The total employee benefits including pension contributions of the key management personnel were £49,479 (2015: £46,512).

The charity trustees were not paid or received any other benefits from employment with the charity in the year (2015: £nil) neither were they reimbursed expenses during the year (2015: £nil). No charity trustee received payment for professional or other services supplied to the charity (2015: £nil).

### Staff numbers

The average number of employees (head count based on number of staff employed) during the year was 8 (2015: 7).

The average number of employees (full-time equivalent) during the year for each activity was as follows:

	2016	2015
	No.	No.
Supporting organisations, policy development and campaigning	4.6	3.8
Organisational & strategic development	0.6	0.8
Health and wellbeing	2.2	1.2
Representation and voice	0.2	0.6
Governance and Support	0.2	0.2
	<u>7.8</u>	<u>6.6</u>



## 7 Taxation

The society is exempt from corporation tax as all its income is charitable and is applied for charitable purposes.

## 8 Tangible Fixed Assets

	<b>Furniture and equipment</b> £	<b>Total</b> £
<b>Cost</b>		
At 1 Apr 2015	42,427	<b>42,427</b>
Additions in year	-	-
At 31 Mar 2016	<u>42,427</u>	<u><b>42,427</b></u>
<b>Depreciation</b>		
At 1 Apr 2015	42,427	<b>42,427</b>
Charge for the year	-	-
At 31 Mar 2016	<u>42,427</u>	<u><b>42,427</b></u>
<b>Net book value</b>		
<b>At 31 Mar 2016</b>	<u>-</u>	<u>-</u>
At 31 Mar 2015	<u>-</u>	<u>-</u>

## 9 Investments

	<b>2016</b> £	<b>2015</b> £
<b>Investments at fair value:</b>		
Listed investments - UK	<u><b>28,519</b></u>	<u>32,143</u>
	<u><b>28,519</b></u>	<u>32,143</u>
<b>Movements</b>		
Market value at the start of the year	<b>32,143</b>	30,521
Additions at cost	-	-
Disposals at carrying value	-	-
Net (loss)/gain on revaluation	<u><b>(3,624)</b></u>	<u>1,622</u>
Market value at the end of the year	<u><b>28,519</b></u>	<u>32,143</u>
The following holdings constituted 5% or more of the total portfolio:		
8629.13 ordinary shares in Schroders Unit Trusts Limited	<b>100%</b>	100%

## 10 Debtors

	2016 £	2015 £
Grant debtors	17,195	17,713
Trade debtors	3,885	-
Connected company	1	1
Other debtors	1,149	8,895
Prepayments	5,510	15,296
	<b>27,740</b>	<b>41,905</b>

## 11 Creditors : amounts due within 1 year

	2016 £	2015 £
Tax and Social Security	7,370	5,573
Trade creditors	27,751	62,047
Other creditors	13,532	9,768
Accruals	4,717	4,000
Deferred income and grants in advance	500,780	90,000
	<b>554,150</b>	<b>171,388</b>

### Deferred income

	2016 £	2015 £
Balance at the beginning of the year	90,000	23,562
Amount released to income in the year	(90,000)	(23,562)
Amount deferred in the year	500,780	90,000
Balance at the end of the year	<b>500,780</b>	<b>90,000</b>

Deferred income comprises £500,000 received from West London CCG for a grant giving programme to start at an as yet undecided date in the year following the year under review. Central London CCG paid £3,885 towards the provision of a training programme. £780 of this contract has been deferred on the basis set out in Note 1d.

## 12 Analysis of net assets between funds

	General unrestricted £	Designated £	Restricted £	Total funds £
Investments	28,519	-	-	28,519
Current assets	127,193	79,640	753,485	960,318
Liabilities	(31,306)	-	(522,844)	(554,150)
<b>Net assets at 31 March 2016</b>	<b>124,406</b>	<b>79,640</b>	<b>230,641</b>	<b>434,687</b>

## 13 Movements in funds

	At 1 Apr 2015	Incoming resources	Outgoing resources	Transfers	At 31 Mar 2016
	£	£	£	£	£
<b>Restricted funds:</b>					
Trust for London: KCPINS	7,709	41,868	(40,234)	-	<b>9,343</b>
BIG Awards for All: VCO Directory	2,159	-	(2,159)	-	-
West London CCG					
--Engagement	-	60,000	(54,128)	-	<b>5,872</b>
--Grants to other organisations	50,729	96,125	(98,051)	1,209	<b>50,012</b>
--Grant Programme administration	14,710	23,875	(28,589)	-	<b>9,996</b>
--Self care delivery	-	48,000	-	-	<b>48,000</b>
Triborough Public Health					
--Innovations grants	3,017	-	(625)	(2,392)	-
--Sexual health providers forum	-	17,592	(17,592)	-	-
MOPAC: CPEG & SNB AGM	962	4,000	(4,962)	-	-
<b>Total restricted funds</b>	<b>79,286</b>	<b>291,460</b>	<b>(246,340)</b>	<b>(1,183)</b>	<b>123,223</b>
<b>Unrestricted funds:</b>					
<i>Designated funds:</i>					
Relocation	50,000	-	-	-	<b>50,000</b>
Project support	25,000	-	-	-	<b>25,000</b>
Website & online development	10,000	-	(5,360)	-	<b>4,640</b>
Public health monitoring & evaluation	-	-	-	10,000	<b>10,000</b>
<i>Total designated funds</i>	<b>85,000</b>	<b>-</b>	<b>(5,360)</b>	<b>10,000</b>	<b>89,640</b>
General funds	199,392	323,682	(288,809)	(8,817)	<b>225,448</b>
Unrealised (losses) on investment assets	-	-	(3,624)	-	<b>(3,624)</b>
<b>Total unrestricted funds</b>	<b>284,392</b>	<b>323,682</b>	<b>(297,793)</b>	<b>1,183</b>	<b>311,464</b>
<b>Total funds</b>	<b>363,678</b>	<b>615,142</b>	<b>(544,133)</b>	<b>-</b>	<b>434,687</b>

### Transfers Between Funds

Transfers have been made to designated funds in line with the Reserves Policy.

A transfer has been made between two restricted funds to correct an error from the previous year and the balance of one of the funds has been transferred to unrestricted funds with the agreement of the funder.

### Purposes of restricted funds

Trust for London: Kensington & Chelsea  
Poverty and Inequality Network (KCPIN)

This project aims to understand issues of poverty and inequality through research and collaborative working with voluntary sector organisations.

## Purposes of restricted funds (continues)

BIG Awards for All: VCO Directory	The funding is to provide a directory of local voluntary and community organisations in Kensington and Chelsea and their services in three formats: a new web portal on the KCSC website, a web application and a hard copy A5 booklet.
West London CCG: CCG Engagement	This project, run in partnership with the BME Health Forum and Healthwatch, is to strengthen the voluntary sector's role in the delivery of West London Clinical Commissioning Group's Out of Hospital strategy and the Whole Systems programme.
West London CCG: PPE grants	<p>KCSC was commissioned by the West London Clinical Commissioning Group (WLCCG) to run a Health Engagement Grants Programme for the voluntary and community sector covering Kensington and Chelsea and Queens Park and Paddington.</p> <p>The grant was given to be awarded directly as grants to organisations, enabling them to improve access to primary health care services and help disadvantaged population groups take control of their own health conditions, and to cover the costs of administering the grants. This funding was added to the funding brought forward for the grants programme which finished at end October 2015. The funds remaining at 31 March will be used to complete the grants programme which finishes at the end of October 2016.</p>
West London CCG: Self care pilot programme	KCSC received funds in 2015-16 to contract manage a new and innovative pilot which supports the self care of older people living in the Kensington and Chelsea and Queen's Park and Paddington areas. The integrated health programme works closely with clinicians by linking referrals made by Case Managers and Health and Social Care Assistants into voluntary sector services that provide health and wellbeing activities.
Triborough Public Health: Innovations grants	KCSC received funds in 2013-14 to be awarded in the form of small grants to voluntary organisations enabling them to carry out programmes for innovative health and wellbeing promotion and activities. The grants have been awarded from December 2013, through the year under review. The unspent funds will be paid in 2016 when the final programme is completed.
Triborough Public Health: Sexual health providers forum	This project is to support a network of sexual health providers to deliver efficient services.
MOPAC: CPEG & Safer Neighbourhood Board AGM	KCSC is the secretariat of the Safer Neighbourhood Board. MOPAC provided some funding for policing engagement activities in 2014-15 and the underspend from that has been added to a grant from MOPAC of £4,000 in 2015-16 to fund the SNB AGM.

## Purpose of designated funds

These funds were created based on contingency and risk management plans. The reserves policy will continue to be reviewed to reflect the organisation's future business needs.

Relocation	Funds continue to be set aside for a possible relocation including deposits and outfitting, in light of continued redevelopment of the Museum of Brands (property owner).
Project support	Funds have been set aside for project support to ensure KCSC can continue to deliver its funded
Website and online development	Funds will be retained for ongoing website and
Public health monitoring and evaluation	The Royal Borough of Kensington & Chelsea granted KCSC £75,000 to provide finance support for small and medium size VCOs that seek to improve their internal monitoring and evaluation systems. The underspend of the grant has been set aside to continue this process in the following year.

## 14 Reconciliation of net income / (expenditure) to net cash flow from operating activities

	2016 £	2015 £
<b>Net income for the reporting period (as per the statement of financial activities)</b>	<b>71,009</b>	49,160
Interest, rent and dividends from investments	(1,744)	(1,566)
Losses/(gains) on investments	3,624	(1,622)
Decrease in debtors	14,165	94,897
Increase in creditors	382,762	21,803
<b>Net cash provided by / (used in) operating activities</b>	<b>469,816</b>	162,672

## 15 Analysis of cash and cash equivalents

	2016 £	2015 £
Cash at bank and in hand	932,578	461,018
	<b>932,578</b>	<b>461,018</b>

## 16 Operating lease commitments

Total future minimum lease payments under non-cancellable operating leases are as follows:

		<b>Property</b>	
		<b>2016</b>	2015
		<b>£</b>	£
Less than 1 year		<b>4,428</b>	8,855
1 - 2 Years		<u>-</u>	<u>26,565</u>
		<u><b>4,428</b></u>	<u>35,420</u>

## 17 Legal status of the charity

The charity is a company limited by guarantee and has no share capital. Each member is liable to contribute a sum not exceeding £1 in the event of the charity being wound up.

## 18 Related party transactions

There are no related party transactions to disclose for 2016 (2015: none).

There are no donations from related parties which are outside the normal course of business and no restricted donations from related parties.

## THANK YOU TO OUR FUNDERS



THE ROYAL BOROUGH OF  
**KENSINGTON  
AND CHELSEA**



**West London  
Clinical Commissioning Group**



**Trust for London**  
Tackling poverty and inequality



**City of Westminster**



[info@kcsc.org.uk](mailto:info@kcsc.org.uk)



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### **Kensington & Chelsea Social Council**

1st Floor  
111-117 Lancaster Road  
London  
W11 1QT

Tel: 020 7243 9800

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