

Charter Standard	Indicators	Standard Achieved	Evidence
1. The community/communities impacted upon by a proposal or action have the right to be involved	<ul style="list-style-type: none"> • Need for a decision is clear • The decision-making process is transparent • Impact assessment or method clearly identifies affected residents and stakeholders 	<ul style="list-style-type: none"> • Successful engagement of identified communities including those most marginalised. • A regular, robust monitoring and review process with residents at the heart of the process 	<ul style="list-style-type: none"> • A co-produced decision-making framework developed which is binding. • Development stages published • Challenges, counter plans and decisions discussed and recorded in a publicly accessible format
2. A guarantee that the public's contributions will noticeably influence decisions.	<ul style="list-style-type: none"> • The level of engagement has been endorsed by joint panel of residents and Cllrs. • The level of influence clearly set out and this result shared with affected parties. 	<ul style="list-style-type: none"> • A high level of involvement by those most affected by the proposed decision. 	<ul style="list-style-type: none"> • Agreed level of participation attained set against the agreed "I.C.I." of participation. • Clear statement of aspirations for the engagement process.
3. Public participation drives more sustainable outcomes	<ul style="list-style-type: none"> • Resident and other stakeholders' values and interests are understood. • Template of agreed levels of participation and engagement identified/created • Dynamic assessment of community needs integral to decision making 	<ul style="list-style-type: none"> • Barriers to participation identified and agreed. • Strategies employed to overcome them. 	<ul style="list-style-type: none"> • Benchmarking with other Councils evidence high performance. • Upskilling of all services to ensure community engagement is integral not peripheral to performance guidelines. • Residents and other stakeholders regularly report positive engagement.

<p>4. The role of participation is to manifestly seek input from those most impacted by a decision.</p>	<ul style="list-style-type: none"> • Participation enables contribution • A completed stakeholder analysis • If appropriate and agreed an impact assessment completed. 	<ul style="list-style-type: none"> • The Council actively seeks out participation from those most alienated and marginalised • Residents and other stakeholders input sought to determine engagement processes. • Council provides requisite support and resources to affect a meaningful process. 	<ul style="list-style-type: none"> • Impediments to agreed levels of participation identified and removed.
<p>5. The council fully investigate how the community wishes to engage when tackling key decisions.</p>	<ul style="list-style-type: none"> • Active dialogue between Councillors and their communities on the most suitable form of engagement using an agreed format. 	<ul style="list-style-type: none"> • Council has enabled the community to exercise the fullest engagement possible to determine the most effective participation achievable. 	<ul style="list-style-type: none"> • Participation is demonstrable, and evident in the project outcomes.
<p>6. The participation process provides the fullest information available to ensure participants are well informed.</p>	<ul style="list-style-type: none"> • Information is tailored to an audience. Avoiding jargon and crystal clear. • Information is balanced and not tipped toward a predetermined conclusion 	<ul style="list-style-type: none"> • Objective, expert and independent information is available to all participants. • Information is available in a timely and equitable manner. 	<ul style="list-style-type: none"> • The range of materials, quality and format available in a timely manner prior to commencement of participation ensures the participants are as best prepared as possible.
<p>7. The Council publishes how residents and stakeholders have affected decisions.</p>	<ul style="list-style-type: none"> • Clearly demonstrate how public participation influence the processes 	<ul style="list-style-type: none"> • There is a clear feedback process which is timely, not rushed and enables discussions of implications and future steps, where facilities are provided ensuring maximum diversity of participants 	<ul style="list-style-type: none"> • Guarantee of feedback analysis which is accessible to all. • Participants agree feedback process. • Feedback takes place.