

Royal Borough of Kensington & Chelsea SAFER NEIGHBOURHOOD BOARD

(DRAFT)

**Minutes of meeting held Monday 31 March 2014
Room 7, London Lighthouse, 111-117 Lancaster Road, W11 1QT**

**Chaired by: Eman Yosry, Karen Clark
Minutes taken by: Mohammed Miah**

Attendance list attached

1	WELCOME, INTRODUCTIONS AND APOLOGIES	ACTION
1.1	Karen welcomed everyone to the meeting, and invited members to introduce themselves. Apologies were also noted.	
2	ELECTION OF SNB CHAIR	
2.1	Eman Yosry was the sole nominated candidate for position of Chair. Eman introduced herself and spoke about the experience she intended to bring as Chair and expressed her passion for working on community safety issues. She currently works for Tudor Trust, chairs the Notting Barns Ward Panel and sits on the Silchester Resident's Association. She has been involved in voluntary work with London Citizens on City Safe during the Olympics.	
2.2	Upon hearing her statement, the Board unanimously accepted Eman as the new Chair.	
3	MINUTES OF PREVIOUS MEETING AND MATTERS ARISING	
3.1	Point 2.2: Amended should be made to read the SNB <u>can apply</u> for funding of up to £28000 for projects.	
3.2	Point 2.5: While the SNB cannot set policing priorities, it will have a strong relationship with, and the ability to influence the Community Safety Programme Board, which sets policing priorities. It was brought to the Boards attention that MOPAC sent a document which expanded on the purpose and remit of SNBs. There was a request to circulate the document as not everyone had received it. A more extensive discussion will pursue once there is full representation on the Board.	KCSC
3.3	It was also suggested that once the borough, and Met Police community safety priorities have been set, it should be presented to the Board to help inform the Boards direction. Mark and Adrian agreed to give a presentation on priorities at the next meeting.	Mark/ Adrian
3.4	Point 2.6: Adrian said he would be able to acquire data, but that the Board would need to be more specific about what it wanted, as the Police receive a lot of data and maps covering different time spans and areas. Members were informed that MOPAC will provide quarterly data packs to the Board.	

4	PROCESS FOR RECRUITING COMMUNITY AND OTHER REPS ON TO THE BOARD	
4.1	New reps There was a discussion about the presence of a TMO representative on the Board. It was agreed that the CEO of TMO would be invited to attend any relevant meetings as an ex-officio member.	All Elaine
4.2	The Board agreed to set up a sub-committee to liaise with and represent the carnival Gold Group and others in the run up to, and post Carnival. This is to ensure that organisers' and residents' voices are heard, concerns acted upon and lessons captured before, during and after the carnival. The Board was asked to consider who may be a good member to lead the committee.	
4.3	It was suggested that Adrian Hodgson from the RBKC Events Team could be approached to help set up the sub-committee.	
4.4	There was a discussion on police learning that has come out of past Carnivals. Adrian spoke about the trends they noticed and how the police responded to them. He also emphasised the police's eagerness to engage with neighbourhoods. He mentioned their street a day initiative, in which they chose a street and knocked on doors to engage with residents, encouraging collaboration through Neighbourhood Watch.	
4.5	Recruitment process It was agreed that the Board will consist of 25 members. There are currently 15 members on the Board, two ward panel, one youth and three Councillor posts remain reserved, leaving five vacancies for community reps.	
4.6	The recruitment process is as follows. <ol style="list-style-type: none"> 1. KCSC will design an application form to apply for rep position 2. Forms will be sent out by 9 April with a deadline for submission on 16 April 3. The executive committee will meet by 23 April to shortlist candidates 4. KCSC will set up a poll for participation of full Board to vote for new members 5. All candidates will be notified of outcome and new members invited to next meeting 	
5	ANY OTHER BUSINESS	
5.1	All members were asked to send any key (evening) dates to Mohammed to avoid clashes when setting SNB meeting dates.	All
5.2	Four SNB meetings and one AGM dates should be pencilled into the calendar. Of them, two should be held at the Town Hall and the other three in each section of the borough (north, mid and south).	KCSC
5	DATE OF NEXT MEETING	
5.1	Next meeting to be scheduled mid May 2014.	

ATTENDANCE LIST

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6.00pm, Monday 31 March 2014, Room 7, London Lighthouse, 111-117 Lancaster Road, W11 1QT

1. ATTENDANCE LIST

	Name	Organisation/*Area of representation
1	Adrian Roberts	Local Police
2	Angela Spence	*Voluntary Sector
3	Elaine Chumnerly	The Royal Borough of Kensington & Chelsea
4	Eman Yosry	*Notting Barns Ward Panel
5	Jean Davis	*Disabled People
6	Karen Clark	*Neighbourhood Watch
7	Lloyd North	*Abingdon Ward Panel
8	Mark Benbow	Community Safety
9	Mohammed Miah	*Kensington & Chelsea Social Council
10	Richard Bryant	*Older People
11	Shaheen Khan	*Young People
12	Vassilika Stavrou	*Independent Custody Visiting Panel
13	Yvonne Wurtzburg	*Queen's Gate Ward Panel

2. APOLOGIES

	Name	Organisation/*Area of representation
1	Cindy Macrae	*Stop and Search Community Monitoring Group
2	Greg Faulkner	*Business Community
3	Ifeoma Williams	*Victim Support
4	Mary John-Baptiste	MOPAC
5	Tory Blair	*Colville Ward Panel